

MASSYR

SAFIR Research Assistant Internship

JOB DESCRIPTION: SAFIR Research Assistant Internship

RESPONSIBLE TO: MASSYR Vice President

LOCATION: Unspecified (Candidate will be working remotely from home)

COMPENSATION: Unpaid Internship

CONTRACT: 3 Month Internship

HOURS: 6 Hours per week

This role is offered as a three-month art-related research internship, and is ideal for a Senior Undergraduate, Graduate, or Masters Student in an art-related subject that is interested in gaining practical research experience and recognition in art and publication. The role will bring them contact with many other types of organizations in the cultural and arts sector in the USE while working on this project, in addition to becoming more familiar with work in an NGO setting.

1. About the Organization:

MASSYR is a non-profit Association, established in Lebanon, which aims to make tangible progress towards promoting the representation of Middle Eastern Art practices internationally (www.massyr.org).

Through the creation of new initiatives, MASSYR aims to establish a collaborative network and dialogue between Contemporary Middle Eastern Artists from distressed Countries and regional and international Curators, Art Specialists, and Scholars and other interested parties. MASSYR has recently launched its very first project SAFIR (www.safirart.org) and is currently working on a Pilot for its Artists' Program, in addition to setting up a new Scholarship for Fine Art students in the Middle East that wish to pursue Masters in Artistic Curation abroad.

1. Purpose of the role

As an intern Research Assistant, you will report to Massyr's Vice President Ms. Hala Khayat and provide research support and assistance in the finalization of her book on a late Syrian Artist in preparation for publication which will be in English. Support will include conducting basic research, sorting data, simple translation from Arabic to English, editing and arranging content in preparation for publication. Credit will be given to the Research Assistant for their role in the publication.

Hala Khayat, Vice President & Secretary of Massyr:

Hala Khayat, Director and Head of Sales at Christie's Dubai since 2007, plays a key role in the development of the Middle Eastern art market. She has a Bachelor's degree in Visual Communications from the Faculty of Fine Arts, Damascus, and a Master's degree in Design Studies from Central Saint Martin, University of the Arts, London. Khayat was listed as number 70 on the Arabian Business News list of the 100 most powerful Arabs under 40. In addition to her senior role at Christie's, Khayat lectures on Art History and the art market in the region. She is currently preparing a catalogue Raisonné on Syrian artist Louay Kayyali (1934-1977).

2. Key tasks

- 2.1 Writing essays about art-works.
- 2.2. Sorting existing data and filling gaps (Image Captions).
- 2.3 Translating captions from Arabic to English.
- 2.4 Editing and assisting in the preparation of a final publishable draft of the book.

4. Person specification:

- 4.1 Fluent in both Arabic and English
- 4.2 Has previous experience writing art-related essays (a previous sample of written essay will be requested).
- 4.3 Able to work independently and meet agreed deadlines.
- 4.5 A Bachelors/Masters degree in an Art related major (or in the final year of completing a BA in Arts).

5. Working conditions:

Candidate will be working remotely from home and will benefit from flexible working conditions as long as the assigned tasks are completed in due deadlines. The Candidate will be able to communicate with

Ms. Hala Khayyat by meeting her in person, or virtually through Skype/email during which they will receive clear instructions on the tasks assigned.

Deadlines will be mutually set and Candidates will be given enough time to work such that their academic studies and performance is not adversely affected.

If the Candidate is present in the UAE, they will be invited to attend relevant cultural events during the duration of their internship which they are free to attend if they wish.

If the Candidate completes the internship period successfully, they will receive a letter of recommendation detailing the various work accomplished and are permitted to include Ms. Khayat as a reference when applying to jobs, in addition written credit will be given to the Research Assistant for their role in the book once it is published.

Interested Candidates may send both their **CV** and a **sample completed essay** to **info@safirart.org**.